

REGULAR MEETING OF
THE HARTSVILLE/TROUSDALE COUNTY COMMISSION

Jack McCall
Chairman

Beverly Atwood
Tommy Belcher
Shane Burton
Alan Carman
Grant Cothron

Brian Crook
Will Dennis
Jerry Ford
Chris Gregory
T. Bubba Gregory

Landon Gulley
Richard Johnson
Judy Kerr
David Nollner
Lesley Overman

Mark Presley
Amber Russell
David Thomas
Steve Whittaker

Lonnie Taylor
Pro Tempore

MONDAY, NOVEMBER 27, 2023 | 7:00 P.M. | TC COMMUNITY CENTER

Work Session: Monday, November 20, 2023 | 7:00PM | TC Community Center

AGENDA

- 1. Open Court**
- 2. Invocation** – T. Bubba Gregory
- 3. Pledge to the American Flag** – Lonnie Taylor
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**
Minutes of the October 23, 2023 Commission meeting have been distributed.
- 6. Announcements**
- 7. Approval / Amendments to the Agenda**
- 8. Citizens' Response to Agenda Items**
If you wish to speak to the Commission about a matter on this month's agenda, please sign in at the podium. You will be called to address the Commission at the proper time.
- 9. County Mayor Report** – Jack McCall
- 10. Committee/Board Reports**
 - A. Audit – *Oct 24*
 - B. Public Works – *Oct 25*
 - C. Building – *Oct 30*
 - D. Law Enforcement – *Nov 2*
 - E. Personnel – *Nov 6*
 - F. Emergency Services – *Nov 8*
 - G. Finance Committee – *Nov 20*
 - H. *Other Reports*
- 11. Active Business**
 - A. Appointments**
 - 1) Emergency Communications Board (911 Board)
 - 2) Industrial Development Board
 - 3) Fire Chief
 - B. Resolutions**
 - 1) **Resolution 2023-27-796** EMS Transport Billing Waiver Policy – *Revised*
 - 2) **Resolution 2023-28-797** Application for Broadband – Connected Communities Facilities

11. Active Business (continued)

C. **Ordinances**

PUBLIC HEARING AND SECOND READING

- 1) **Ordinance 298-2023-35** Rezoning A1 to R1 – 3220 Highway 25 West
- 2) **Ordinance 299-2023-36** Rezoning A1 to R1 – 3370 Highway 25 West

FIRST READING

- 3) **Ordinance 300-2023-37** Rezoning R2 to R3 – 5 Parcels on Greentop

D. **Budget Amendments**

FUND 101 – COUNTY GENERAL

101-06G	Community Development Grant – Housing	\$	525,000
101-07G	Emergency Management Performance Grant		3,500

FUND 141 – GENERAL SCHOOLS

141-04G	LEAPS Program Funding	\$	111,102
141-05G	Special Education Preschool Program		13,856
141-06	TN Youth Risk Behavior Survey		900

E. **Notaries**

- *County Clerk will present names at Commission meeting.*
Notary applications are due by noon on the 4th Monday of each month.

12. **Other Business**

13. **Public Comment**

14. **Adjourn**

MINUTES

OCTOBER 23, 2023 - BE IT REMEMBERED, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, Grant Cothron, Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, T. "Bubba" Gregory, Landon Gulley, Richard Johnson, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. Open Court - Capt. Josh Scruggs

2. Invocation - Grant Cothron

3. Pledge to the American Flag - Jerry Ford

4. Roll Call - Rita Crowder, County Clerk - 20 PRESENT, 0 ABSENT

5. Approval of Minutes

Motion this court approve these minutes

Motion by Chris Gregory, Second by Jerry Ford

VOICE VOTE

MOTION CARRIED

6. Announcements

Halloween Trick or Trunk will be on Oct. 31st at the Sr. Citizens Center. There will also be a Trick or Trunk at the First Baptist Church. The Goose Gala will be Oct. 28th and ticket sales have been great.

7. Approval / Amendments to the Agenda

Motion this court approve this Agenda as presented

Motion by Landon Gulley, Second by T. "Bubba" Gregory

VOICE VOTE

MOTION CARRIED

8. Citizens' Response to Agenda Items - None presented

9. County Mayor Report

- Interviewing applicants for Fire Chief. Will have a recommendation at the Nov. meeting.

- Will advertise the position for Codes and Zoning in the next few weeks.

- Will meet with Paychecks soon to see what they can offer to help alleviate some of the work from our payroll office. We are also checking with our current Benefits Chanel to see what they offer.

- Reagan/Smith

10. Committee / Board Reports – *see attached minutes from Committees*

A. Executive - Oct 3

B. Codes & Zoning - Oct 5

C. Finance Committee - Oct 16

D. Audit - Scheduled for Oct 24

E. Public Works - Scheduled for Oct 25

F. Other Reports

11. Active Business

A. Resolutions

1) Resolution 2023-26-795 Commission Committee Appointments

Chairman McCall stated that Lesley Overman has been added to the Budget and Finance Committee. Also, T. "Bubba" Gregory has asked to be removed from the Law Enforcement Committee, due to the fact that he is a bail bondsman and he felt that it might be a conflict of interest.

Motion this court approve this Resolution 2023-26-795 with these changes

Motion by Mark Presley, Second by Lonnie Taylor

VOICE VOTE

MOTION CARRIED

B. Ordinances

FIRST READING

- 1) Ordinance 297-2023-34 Amend Zoning Ordinance Adding Section 3.120

Motion this court amend this Ordinance by replacing the word prohibited to restricted

Motion by David Thomas, Second by David Nollner

VOICE VOTE

MOTION CARRIED

Discussion on the legalities of this Ord. was brought up by Comm. Brian Crook.

Other commissioners questioned how this Ordinance would affect other businesses that will be built out in the county. After much discussion, a motion was made to approve this Ord. as amended.

Motion by Judy Kerr, Second by David Thomas

ROLL CALL, BOOK 3, PAGE 226 - 6 YES, 14 NO

MOTION FAILED

- 2) Ordinance 298-2023-35 Rezoning A1 to R1 - 3220 Highway 25 West and

- 3) Ordinance 299-2023-36 Rezoning A1 to R1 - 3370 Highway 25 West

Motion this court approve both of these Ordinances

Motion by Landon Gulley, Second by Shane Burton

VOICE VOTE

MOTION CARRIED

**Chris Gregory respectfully abstained with cause*

C. Budget Amendments

FUND 101 - COUNTY GENERAL

101-04FB Sheriff - Dispatcher

\$ 34,434

Motion this court approve this Budget Amendment

Motion by Judy Kerr, Second by Grant Cothron

ROLL CALL, BOOK 3, PAGE 226 - 11 YES, 9 NO

MOTION CARRIED

FUND 141 - URBAN SERVICES

111-01GFB Multimodal Grant - Broadway Sidewalks

\$ 744,902

Motion this court approve this Budget Amendment

Motion by Chris Gregory, Second by Mark Presley

ROLL CALL, BOOK 3, PAGE 226 - 19 YES, 1 NO

MOTION CARRIED

FUND 101 - COUNTY GENERAL

101-05G ARPA & CARES Funding for Health Dept Renovations

745,500

FUND 141 - GENERAL SCHOOLS

141-02G Vocational Programming: SPARC grant

\$ 90,108.57

141-03G Vocational Programming: ISM grant

1,265,000.86

Motion this court approve Budget Amendments 101-05G, 141-02G, and 141-03G

Motion by Chris Gregory, Second by Mark Presley

VOICE VOTE

MOTION CARRIED

D. Notaries

- Chris Johnson

- Jessie Huddleston

- Peggy J Taylor

- Cindy Donoho

- Edward Buckingham

Motion this court approve these notary applicants

Motion by Mark Presley, Second by Jerry Ford

VOICE VOTE

MOTION CARRIED

12. Other Business

Amber Russell asked about an email the commissioners had received. Co. Attorney, Brandon Bellar, stated that he wanted to look over the email before giving his opinion.

13. Public Comment

Comm. Beverly Atwood announced that the Quarterback Club will be hosting a Block Party this Friday night before the football game and would like to see everyone come out and support the football team.

14. Adjourn

Motion this court adjourn

Motion by Brian Crook, Second by Grant Cothron

VOICE VOTE

MOTION CARRIED

Voting Record

Monday, October 23, 2023

		Roll Call	ORD 297-2023-34 Comm Bldg Standards 1st Reading Motion to Approve	BA 2024-101-04FB Sheriff Dispatcher \$34,434 Motion to Approve	BA 2024-111-01FB MMAG - BROADWAY SIDEWALK \$744,902 Motion to Approve
Motion			KERR	KERR	C GREGORY
2nd			THOMAS	COTHRON	PRESLEY
10	Atwood Beverly	Y	N	Y	Y
10	Belcher Tommy	Y	Y	N	N
2	Burton Shane	Y	N	Y	Y
6	Carman Alan	Y	N	N	Y
3	Cothron Grant	Y	N	Y	Y
8	Crook Brian	Y	N	Y	Y
5	Dennis Will	Y	N	N	Y
3	Ford Jerry	Y	N	N	Y
7	Gregory Chris	Y	N	N	Y
4	Gregory T. Bubba	Y	N	Y	Y
2	Gulley Landon	Y	N	Y	Y
9	Johnson Richard	Y	N	N	Y
7	Kerr Judy	Y	Y	Y	Y
1	Nollner David	Y	Y	Y	Y
5	Overman Lesley	Y	Y	N	Y
1	Presley Mark	Y	N	N	Y
6	Russell Amber	Y	N	Y	Y
4	Taylor Lonnie	Y	Y	Y	Y
9	Thomas David	Y	Y	N	Y
8	Whittaker Steve	Y	N	Y	Y
Count	Yes	20	6	11	19
	No	0	14	9	1
	Abstain	0	0	0	0
	Absent	0	0	0	0
			FAILED	PASSED	PASSED

Hartsville/Trousdale Executive Committee Regular Meeting

Meeting Minutes

October 3, 2023 - 6:00 P.M. – Trousdale County Mayor's Office

Present: Jack McCall, Lonnie Taylor, T. Bubba Gregory, Beverly Atwood, David Thomas, Leslie Overman, Landon Gulley, and Will Dennis

Absent: Shane Burton

1. Meeting Called to Order – Mayor Jack McCall

2. Approval of Minutes

Motion made by Dennis and 2nd by Gulley to approve September 5, 2023, minutes. All in favor.

MOTION CARRIED

3. Reports from Committees:

A. **Audit - Atwood** - No meeting next meeting scheduled for October 24, 2023, at 6 p.m.

B. **Codes and Zoning – Thomas** - Meeting scheduled for October 5th at 6:00 p.m. regarding Ordinance 297-2023-34 revisions to items prohibited on road frontage. Also, to look at a description to lot sizes fire protection as Mr. Gregory is unable to locate a definition/description.

C. **Emergency Services - Overman** – No meeting, next meeting schedule for November 8, 2024.

D. **Finance – Gulley** – meets the 3rd Monday of each month. Review of the Trustee's fund balance. Will have clarification of some items at the next meeting regarding budget amendments to the Sheriff and Mayor's Office. Consolidation of county debt under one loan. The new debt is on a fixed loan.

Core Civic pays 40% of the property value.

Enbridge – Comptroller will place a value on all structures – although this will be an ad valorem tax. They have made donations to the schools, chamber, fire, help center, park, and Goose Gala.

The Sheriff states some of the jury trials, transporting state inmates is playing a great impact on county.

How many EMS calls are being made to the prison?

E. **Law Enforcement** – No meeting.

F. **Personnel - Dennis** – No meeting scheduled. Awaiting information back from the department heads. The time clock is budgeted awaiting implementation.

G. **Public Works - T. Gregory** – Next meeting is scheduled for October 25th.

Courthouse issues have been sent to litigation.

Mr. Paxton has asked about flooring issues – may have to buff those until we can do otherwise.

Park equipment is still being removed. Engineering company is in place and ready to put things together. The Parker's wooden plaques have been saved along with the boards that will be used in some manner at the park.

Fall Festival is scheduled for the 14th.

4. Other Discussion:

A. **Committee Appointments**

Some discussion on bringing back the Prison Oversight Committee, Building Committee, and Insurance Committee.

Public Works has a lot under that committee that may be split.

B. **Jail Update – Phase 1 Environmental Study on the Holder Building.**

- C. Ward School – Environmental Protect Study regarding a grant to help clean up.
- D. Curbs downtown – contacting the engineer who drew these up to see how we can fix the issues.
TDOT will not release funding due to not agreeing on the over payment.
Lot beside Donoho Taylor & Taylor has been paved.
- E. GNRC went up on fees of \$18,000 a year; with only 2 visits a month, (one Planning and one to BZA which they do not meet once a month.)

5. Public Comment

None

6. Adjourn

Motion made by Gregory and 2nd by Gulley. All in favor.

MOTION CARRIED

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

CODES AND ZONING COMMITTEE

OCT 5 6:00PM ADMIN BUILDING MAYOR'S OFFICE

MINUTES

Members Present: 5/6

David Thomas, Chairman

David Nollner

Rick Gregory

Lesley Overman, Sec

Lonnie Taylor, absent

Tommy Belcher

Rosalie Myhan

Chairman David Thomas called meeting to order at 6:00.

A quorum was determined with the members present.

Commercial guideline ordinance: amended at last commission meeting. This is for road frontage part of property only. Vinyl is still on prohibited list. Motion to send Planning commission for review by Belcher second by Overman- Motion Carried. Rick Gregory presented statute 68-120-101 statewide building construction safety standards which states you shall not prohibit a particular material. Motion by Belcher to replace building with road frontage in the ordinance second by overman – Motion Carried. Discussion of soffit and other parts of the road fronting exterior wall. This does not affect soffit or other parts of the building façade.

GNRC contract up for renewal as discussed at executive committee.

Rick Gregory – exceptions and modifications and amendments; Non-conforming uses is contradicting with statutes and intent. To be discussed at planning commission. Time limits section is bad in Rick's opinion, but we are not trying to change things at this point.

Defining fire protection: we do not currently have a definition for "fire protection" in current codes. Tommy with water department said must have 500 gallons a minute with 20 residuals on a 6" line is required for fire truck to use. Rosalie suggests "within 500 feet of fire hydrant." Rick suggests adopting subdivision definition. This will be amended in the new codes by Rick using subdivision definition.

Discussion of fire damage of property. If property is damaged in a fire, then if rebuilt it must be built to current standards.

Rosalie has questions about billboards and signage. We need to look at sign ordinances. Also, excavation on residential property is being complained about. She cannot find anything about excavating in our codes. There is also no current code for blasting. Could look into excavating permits.

Codes department status: Very busy. 20 new home permits in month of September. So far October is the same very busy. Rosalie is working on all her inspections. State inspector is doing ruff in inspections. While Rosalie is doing finals.

Motion to Adjourn by Overman second by Nollner

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

OCTOBER 16, 2023 | 6:00 PM | TC COMMUNITY CENTER

MINUTES

Members Present: 4/5

Landon Gulley, Chair

Beverly Atwood

Jerry Ford

Bubba Gregory, Vice Chair

Will Dennis

Others Present: Hon. Branden Bellar and Amy Thomas.

The meeting was called to order at 6:00pm by Chairman Gulley. A quorum was determined with all members present.

Review Minutes from the September 18th meeting.

Beverly Atwood made a motion to accept minutes; seconded by Will Dennis.

MINUTES ACCEPTED

Financial Statements

Trustee Cash Balance Statement – September 2023

The Statement included notations of which accounts are CDs and the Interest Rates associated. Comm. Dennis asked clarifying questions on the different accounts of the Trustee. He would like to see accounts being in interest bearing accounts. Further information can be obtained from Trustee Cindy Carman. Members of the committee will reach out to her office and report back to the committee.

Financial Summaries – September 2023 *25% of budget*

October is the month when property taxes begin rolling in. This committee will not see those numbers until next month when reviewing October reports.

A quarterly report from the schools will be requested for the next meeting.

Purchasing Report

Committee reviewed the 1Q purchases for FY2024. Report shows the purchase amounts over \$5,000 for individual vendors.

Commissioner Ford asked about the Smith County Contract. It was verified that this is a 5 year contract that will end in August 2025.

Motion by Bubba Gregory to approve as presented; seconded by Beverly Atwood

MOTION CARRIED

Budget Amendments

101-04FB	Sheriff’s Office – Dispatcher	\$	34,434
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Sheriff Russell is asking for an additional dispatcher.

Motion by Jerry Ford to recommend BA 101-04FB to the full commission; seconded by Will Dennis.	MOTION CARRIED
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101-05G	ARPA & CARES Funding for Health Dept Renovations	\$	745,500
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Health Department is renovating their building with funding from ARPA and CARES programs.

Motion by Jerry Ford to recommend BA 101-05G to the full commission; seconded by Bubba Gregory.	MOTION CARRIED
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111-01GFB	Multimodal Grant – Broadway Sidewalks	\$	744,902
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Appropriating the MMAG funding.

Motion by Bubba Gregory to recommend BA 111-01GFB to the full commission; seconded by Beverly Atwood.	MOTION CARRIED
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141-02G	Vocational Programming: SPARC	\$	90,108.57
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141-03G	Vocational Programming: ISM grant	\$	1,265,000.86
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Satterfield noted that these are both carryover funding from FY23..

Motion by Jerry Ford to recommend BA 141-02G and BA 141-03G to the full Commission; seconded by Bubba Gregory.	MOTION CARRIED
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Discussion / Public Comment – none presented

Adjourn

Motion by Bubba Gregory; second by Beverly Atwood

Meeting adjourned at 6:51pm

*Minutes presented by
Amy Thomas*

APPOINTMENTS

NOVEMBER 2023

EMERGENCY COMMUNICATIONS BOARD (911)

- Jerry Helm
- Tamara Wright

These appointments were recommended by the Board on October 10, 2023. They will be 4 year terms beginning on January 1, 2024.

INDUSTRIAL DEVELOPMENT BOARD

- Scott Graves – Reappointment, 4 year term
- Tracy Belcher – Reappointment, 4 year term

FIRE CHIEF

- Mark Beeler

Motion: _____

Motion by: _____

VOICE VOTE

Second motion: _____

Absent _____

RESOLUTIONS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION # 2023-27-796

A RESOLUTION TO REVISE THE EMS TRANSPORT BILLING WAIVER POLICY

WHEREAS, there is a need to establish a policy of compassionate billing that allows waiving of ambulance transport fees, for the Hartsville/Trousdale County Ambulance Service based on established Department of Health and Human Service Poverty guidelines, and to abide by decisions made by the Center for Medicare Medicaid Services (CMS) OIG; and .

WHEREAS, the Trousdale County EMS Transport Billing Waiver Policy - Revised February 2023 by Resolution 2023-05-774, outlines a procedure for billing waivers and write-offs; and

WHEREAS, a direction of addressing nursing home residents was omitted and should be extended; and

WHEREAS, a direction of professional courtesy was omitted and should be extended to the employees and active volunteers of Hartsville/Trousdale County Government.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission, meeting in regular session, that:

Section 1: The following language is added to the EMS Transport Billing Waiver Policy:

Nursing Home Residents: After insurances and other programs are applied from usage of the Hartsville/Trousdale County Ambulance Services, the remaining balance will be waived for patients that are residents of nursing homes.

Courtesy Write-Offs/No Collection: There are instances when professional courtesy is to be extended.

- Workers Compensation Injury of an On Duty Employee/Volunteer: When an on-duty County employee or Volunteer member is transported due to a worker’s compensation injury, any charges will be waived and neither the County, Employee, nor Volunteer is to be directly charged.
County Employees/Volunteers: As a courtesy to the employees and active volunteers of Hartsville/Trousdale County Government (this includes Elected/Appointed Officials, General Government, Water & Sewer Department, Highway Department, and the Trousdale County School District Employees; as well as the Volunteer Fire Department and the Volunteer Rescue Squad), any remaining charges incurred after insurances are applied from usage of the Hartsville/Trousdale County Ambulance Services will be waived for the employee or volunteer. Documentation may be requested by the billing clerk to qualify for this courtesy.

Section 2: The effective date of the added language be February 27, 2023.

Recommended by the Emergency Services Committee on November 8, 2023

Motion _____

Motion to approve: _____

Voice Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

EMS TRANSPORT BILLING WAIVER POLICY

Revised November 2023

PURPOSE

To establish a policy of compassionate billing that allows waiving of ambulance transport fees, based on established Department of Health and Human Service Poverty guidelines, and to abide by decisions made by the Center for Medicare Medicaid Services (CMS) OIG

SCOPE

This regulation pertains to all individuals that participate in Trousdale County EMS emergency and routine operations.

PREFACE

The charges for EMS transport billing may be waived, following approval by the Emergency Services Committee, The EMS Director, and The County Mayor. These procedures are intended to serve as guidelines and to ensure an audit trail.

PROCEDURES

Patients who are unable to pay their co-pays, deductibles or who are uninsured and unable to make payments may request a financial hardship review of their transport charge, Patients, or their designee, shall complete the "Hardship Waiver form". The form is available upon request from Trousdale County EMS by calling the billing office at 615-374-2242.

The completed form along with proof of income, which should include a current IRS W2 form, copies of three current pay stubs from head of household, and any other documentation supporting the level of income claim, shall be forwarded to Trousdale County EMS, 95 River Valley Drive, Hartsville, 37074. The EMS Billing Office will review the form to determine if the person meets the income guidelines as set forth in the DHHS Poverty Guidelines. The waiver application will be forwarded to the Emergency Services Committee for review and decision; final decision will be noted on the form. If approved for a waiver, a copy will be made, and the record will be held in the billing department files for a period of five years. The EMS Billing Office will notify the patient in writing as to the final disposition of the Hardship Waiver.

If the insurance company deems transport not medically necessary, the billing office will verify the information that was submitted to the insurance company and resubmit the claim for reconsideration. If the insurance carrier deems the transport not medically necessary, the Patient Hardship Committee will review the individual case for possible waiver of the fees.

Patients will fall into one of the following categories for billing purposes:

Insured through health insurance, Medicare, or Medicaid: The appropriate health insurance carrier or entity will be billed by the billing office.

Nursing Home Residents: After insurances and other programs are applied from usage of the Hartsville/Trousdale County Ambulance Services, the remaining balance will be waived without hardship documentation for patients that are residents of nursing homes.

No insurance: A bill will be sent to the patient transported. If the individual has the ability to pay, when payment is expected in full. If the patient can demonstrate financial hardship, they may request to be considered for a payment plan or a financial hardship waiver. Refer to Trousdale County EMS Hardship Guidelines.

Contractual write offs: The bills that Medicaid, Medicare and insurance companies pay on behalf of an insured individual are sometimes adjusted to pay only a portion of the billed amount. This adjustment referred to here as a "contractual write off" is usually due to laws governing the payment amount through agreements between insurance companies and billing entity. The contractual write-offs are not considered unpaid balances that would require pursuit of the amount from the insured individual. In fact, Medicare and Medicaid prohibit balance billing. Entities that work with insurance providers consider contractual write offs as a cost of doing business. Therefore, our billing office will adjust individual bills for contractual write-offs, The County will not pursue individuals for payment of contractual write-offs. Applicable co-payment and deductibles would still be billed and collected as permitted or required by applicable law.

Courtesy Write-Offs/No Collection: There are instances when professional courtesy is to be extended.

- **Workers Compensation Injury of an On Duty Employee/Volunteer:** When an on-duty County employee or Volunteer member is transported due to a worker's compensation injury, any charges will be waived and neither the County, Employee, nor Volunteer is to be directly charged.
- **County Employees/Volunteers:** As a courtesy to the employees and active volunteers of Hartsville/Trousdale County Government (this includes Elected/Appointed Officials, General Government, Water & Sewer Department, Highway Department, and the Trousdale County School District Employees; as well as the Volunteer Fire Department and the Volunteer Rescue Squad), any remaining charges incurred after insurances are applied from usage of the Hartsville/Trousdale County Ambulance Services will be waived for the employee or volunteer. Documentation may be requested by the billing clerk to qualify for this courtesy.

Balances less than \$25.00 may be written off by billing staff without further action.

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #2023-28-797

**A RESOLUTION SUPPORTING AND APPROVING THE SUBMISSION OF
CONNECTED COMMUNITY FACILITIES APPLICATION
TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

WHEREAS, the Tennessee Department of Economic and Community Development has responsibility for the administration of the Connected Community Facilities Grant (CCF), which is designed to construct and improve digital access through the creation of buildings or rehabilitation of existing facilities in order to enable digital workforce development, virtual health monitoring, virtual education, and broadband access; and

WHEREAS, Hartsville/Trousdale County Government, acting by and through the Hartsville/Trousdale County Commission, proposes to apply for the 2023-24 CCF funding for the purpose of enhancing digital access to benefit the residents of Hartsville and Trousdale County; and

WHEREAS, the proposed focus for using the funding is for the historic Ward School located on Hall Street and to renovate the building to provide shared community spaces for business, education, and internet access; and

WHEREAS, Hartsville/Trousdale County Government will provide local financial support in conjunction with the CCF funds to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND HARTSVILLE/TROUSDALE COUNTY COMMISSION, as follows:

SECTION 1. Mayor Jack McCall is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development requesting Fiscal Year 2024 funds from the Connected Community Facilities.

SECTION 2. Hartsville/Trousdale County Government will be responsible for the 10% local cash match, not to exceed \$200,000, toward the project to be provided in full by the Urban Services fund and will be responsible for the future maintenance of the improvements.

SECTION 3. This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

Motion to approve: _____

Vote of general consent

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

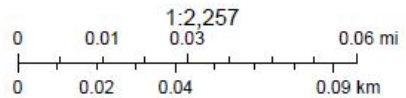
ORDINANCES

Trousdale County - Parcel: 018 022.02



Date: October 6, 2023

County: Trousdale
Owner: JEWELL DWIGHT A
Address: HWY 25 W 3220
Parcel Number: 018 022.02
Deeded Acreage: 0
Calculated Acreage: 4.36
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY
PLANNING OFFICE | CODES, ZONING, AND BUILDING

328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | cell (615) 374-5066
planning@trousdalecountytn.gov

MR # 835
10-3-23
(P)

ZONING CHANGE

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-1 Reason Future Development
Property Owner Dwight A Jewell Phone [REDACTED]
Property Address 3220 HWY 25W Hartsville TN 37074
Lot Size 5 Acres Road Frontage 1100+ ft. Easements ft
Tax Map Number 018 Group Parcel 022.02 Record/Deed Book
Subdivision Name Phase Lot #
Water Source Hartsville Water Dept Sewer or Septic Septic

APPLICANT INFORMATION

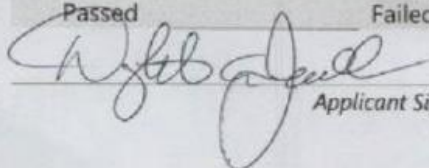
Applicant Name Dwight A Jewell Phone [REDACTED]
Mailing Address 3220 HWY 25 W Hartsville TN 37074
Email: [REDACTED]

IMPACT INFORMATION

Zoning of Surrounding Properties A-1 R-1
Names of Surrounding Property Owners
Affected Roads Hwy 25W, Old Woodard RD
Schools Affected Trousdale
Public Utilities Hartsville Water Dept, Tri County Electric

ACTION TAKEN

Reviewed by Planning Commission Action
Reviewed by BZA Action
Zoning Ordinance at County Commission
1st Reading Action
Public Hearing Action
2nd Reading Action
Passed Failed, state reason



Applicant Signature

10-3-23

Date Submitted

\$100 Application fee

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #299-2023-36

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING TAX MAP 018 PARCEL 022.00
FROM A1 TO R1**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a parcel from A-1 Agricultural to R-1 Residential identified as follows:

Trousdale County Tax Map 018 Parcel 022.00;

This being 144.44 acres located at 3370 Hwy 25 West, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission October 9, 2023
Public Hearing to be held on November 27, 2023 if passed at 1st reading*

	1M <u>Landon Gulley</u>	Voice Vote		
First Reading:	<u>October 23, 2023</u>	2m <u>Shane Burton</u>	Approved w/o Opposition	Absent <u>0</u> PASSED
<hr/> <i>Note: Chris Gregory abstained citing conflict of interest</i>				

	1M _____	Voice Vote		
Second Reading:	<u>November 27, 2023</u>	2m _____	Absent _____	_____

Approved:

Attest:

Commission Chairman

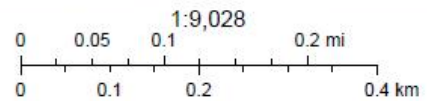
County Clerk

Trousdale County - Parcel: 018 022.00



Date: October 6, 2023

County: Trousdale
Owner: FREEMAN PAT P REVOC TRUST
Address: OLD HWY 25 3220
Parcel Number: 018 022.00
Deeded Acreage: 0
Calculated Acreage: 144.44
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY

PLANNING OFFICE | CODES, ZONING, AND BUILDING

328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | cell (615) 374-5066
planning@trousdalecountytn.gov

MR # 834
10-3-23
Ⓟ

ZONING CHANGE

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-1 Reason Future Development
Property Owner Hillview Farm Partnership Phone [REDACTED]
Property Address 3370 Old HWY 25W Hartsville TN 37074
Lot Size 144 Acres Road Frontage 4000+ ft. Easements ft
Tax Map Number 018 Group Parcel 022.00 Record/Deed Book
Subdivision Name Phase Lot #
Water Source Hartsville Water Dept Sewer or Septic Septic

APPLICANT INFORMATION

Applicant Name Dwight A Jewell Phone [REDACTED]
Mailing Address 3220 HWY 25 W Hartsville TN 37074
Email: [REDACTED]

IMPACT INFORMATION

Zoning of Surrounding Properties A-1 R-1
Names of Surrounding Property Owners
Affected Roads Hwy 25W, Old Woodard RD, Old Hwy 25W
Schools Affected Trousdale
Public Utilities Hartsville Water Dept, Tri County Electric

ACTION TAKEN

Reviewed by Planning Commission Action
Reviewed by BZA Action
Zoning Ordinance at County Commission
1st Reading Action
Public Hearing Action
2nd Reading Action
Passed Failed, state reason

Dwight A Jewell
Applicant Signature

10-3-23
Date Submitted

\$100 Application fee

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #300-2023-37

AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE, BY REZONING TAX MAP 027B, GROUP D, PARCEL 011.00 THROUGH PARCEL 015.00 FROM R2 TO R3

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of parcels from R2 Residential to R-3 Residential identified as follows:

Trousdale County Tax Map 027B, Group D, Parcels 011.00, 012.00, 013.00, 014.00, and 015.00;

This being a total of 1.06 acres located on Greentop Street, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission November 13, 2023 Public Hearing to be held on January 22, 2024 if passed at 1st reading*

Motion:

_____ 1M _____ **Voice Vote**

First Reading: **November 27, 2023** 2m _____ *Absent* _____

Motion:

Second Reading: _____ 1M _____ **Voice Vote**

January 22, 2024 2m _____ *Absent* _____

Approved:

Attest:

Commission Chairman

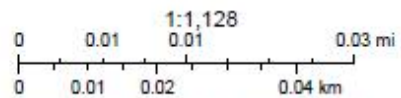
County Clerk

Trousdale County - Parcel: 027B D 011.00



Date: November 7, 2023

County: Trousdale
Owner: LANGFORD TRACEY ETUX ANGIE LANGFORD
Address: GREENTOP ST 126
Parcel Number: 027B D 011.00
Deeded Acreage: 0
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2023



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

PLANNING OFFICE | CODES, ZONING, AND BUILDING

328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | cell (615) 374-5066
planning@trousdalecountytn.gov

ZONING CHANGE

PARCEL INFORMATION

Current Zoning R-2 Requested Zoning R-3 Reason DEVELOPMENT
 Property Owner TRACEY & ANGIE LANGFORD Phone [REDACTED]
 Property Address GREENTOP ST Hartsville TN 37074
 Lot Size 1.1 acres Road Frontage 12.00, 12.00, 14.00, 15.00 ft. Easements _____ ft
 Tax Map Number 027B Group D Parcel _____ Record/Deed Book _____
 Subdivision Name _____ Phase _____ Lot # _____
 Water Source CITY Sewer or Septic SEWER

APPLICANT INFORMATION

Applicant Name TRACEY LANGFORD Phone [REDACTED]
 Mailing Address 3545 Hwy 141 N Hartsville TN 37074
 Email: [REDACTED]

IMPACT INFORMATION

Zoning of Surrounding Properties R-2, C-1, R-3
 Names of Surrounding Property Owners ANNIE Valentine, Hartsville Missionary Baptist Church, LOUISE SEAY, JEFFREY McCADDEN, MATTHEW CARMAN
 Affected Roads GREENTOP ST.
 Schools Affected _____
 Public Utilities Hartsville Water, Tri County ELECTRIC

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
 Reviewed by BZA _____ Action _____
 Zoning Ordinance at County Commission
 1st Reading _____ Action _____
 Public Hearing _____ Action _____
 2nd Reading _____ Action _____
 Passed _____ Failed, state reason _____


 Applicant Signature [REDACTED] Date Submitted _____

BUDGET AMENDMENTS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-06G 2022 CDBG-HR

| BUDGET AMENDMENT
2024-101-06G

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-47180-22CDBG	Fed thru State: Comm Dev - 2022 CDBG	\$ 525,000	
101-58190-309-22CDBG	Other Econ Dev: Contracts w/ Gov Agencies		\$ 525,000

Purpose: Grant awarded in FY23, contract has been finalized and activity beginning November 2023. Funding for housing rehabilitation focused on selected low-income housing in the Greentop, Morrison, Front, and Foxall area. Homes have already been selected during the application process. Resolution 2022-06-750

Budget Amendment Total	\$ 525,000	\$ 525,000
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** *Absent* _____

Budget Amendment 2024-101-06G approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-07G EMP GRANT

**| BUDGET AMENDMENT
2024-101-07G**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-47235-EMPG	Federal Grant - Emergency Performance Gra	\$ 3,500	
101-54490-355	EMA - Travel		\$ 2,600
101-54490-524	EMA - Staff Development		900

Purpose: Annual grant from Homeland Security - Emergency Management Performance Grant (EMPG). Chief Batey will be using the funds to attend training sessions in December.

Budget Amendment Total	\$ 3,500	\$ 3,500
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2024-101-07G approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

141-04G LEAPS PROGRAM

| BUDGET AMENDMENT

17

2024-141-04G

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

DEBIT Revenue	43517	Tuition - Other	7,949.00
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DEBIT EXPENDITURES	73300	Community Services	
	105	Supervisor	12,025.00
	116	Teachers	6,400.00
	162	Clerical Personnel	13,575.00
	163	Educational Assistants	52,000.00
	201	Social Security	5,143.00
	204	Pensions	5,705.00
	212	Employer Medicare	1,205.00
	429	Instructional Supplies & Materials	3,000.00
	499	Other Supplies & Materials	4,100.00

CREDIT EXPENDITURES	73300	Community Services	
	105-LEAPS	Supervisor	12,025.00
	116-LEAPS	Teachers	16,700.00
	162-LEAPS	Clerical Personnel	7,798.00
	163-LEAPS	Educational Assistants	44,550.00
	189	Other Salaries & Wages	1,102.00
	189-LEAPS	Other Salaries & Wages	7,758.00
	201-LEAPS	Social Security	5,091.00
	204-LEAPS	Pensions	5,524.00
	212-LEAPS	Employer Medicare	1,289.00
	399-LEAPS	Other Contracted Services	1,550.00
	429-LEAPS	Instructional Supplies & Materials	3,249.00
	499-LEAPS	Other Supplies & Materials	2,616.00
	524-LEAPS	In-service / Staff Development	1,850.00

Purpose: 141-73330 Community Services - \$111,102 revenue from LEAPS After School Grant.
Funds support the afterschool program

Budget Amendment Total	\$ 111,102.00	\$ 111,102.00
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As recommended by the Board of Education October 19, 2023

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** *Absent* _____

Budget Amendment 2024-141-04G approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

